



Sierra Del Mar Property Owners Association
Request to Architectural Review Committee
For Approval to Modify Property

To be filled in by applicant (please print):

Date of request _____
 Name of applicant(s) _____
 Property address _____
 Mailing address (if different) _____
 Phone number(s) _____

In accordance with the requirements of Article IX of the Declaration of Covenants, Conditions and Restrictions of Sierra Del Mar to which I belong, I hereby request approval for the following modification(s): (describe here the modification(s) requested)

Applicants Signature _____ Date _____

INSTRUCTIONS

1. Complete all items requiring information. Sign where required.
2. Two sketches if the proposed work for minor projects or preliminary approval of major projects.
3. Two complete sets of plans and specifications prepared by an architect, landscape architect, engineer or other qualified person shall be attached to this application for additions and/or major remodeling of a unit's exterior.
4. Information contained in these plans and specifications should show the nature, kind, shape, height, materials, color scheme and location of the requested change or alteration, depending on the type of modification requested.
5. As a condition precedent to granting any request for a change, alteration or addition, the applicant, his heirs and assigns, hereby assume sole responsibility for the repair, maintenance or replacement of any such addition, alteration or change.
6. The applicant assumes all responsibility for any infringement on or interference with existing facilities and easements in the property.
7. An approval or denial will be delivered within 30 days after request is received.
8. Approval of this request does not constitute approval of the structural integrity of the requested modification, and is intended solely to maintain harmonious visual aesthetics within the community.
9. All applicable governmental permits or approvals must be obtained by the applicant.

ACTION TAKEN: Your request is APPROVED _____ CONDITIONALLY APPROVED _____
 DISAPPROVED _____ INCOMPLETE _____

The following information is required OR approval is conditioned upon:

BY _____ DATE _____